



Network House, Block 2,
Ballisk Court, Donabate,
Co. Dublin, K36 WE24

Tel: +353 1 843 4734
Fax: +353 1 895 8327

Email: info@gti-ireland.com
Web: www.gti-ireland.com

26th October 2018

Italy Trip – May 2019

Dear Parents and Guardians,

We can confirm final details for the upcoming 5ú turas to Lake Garda, Italy in May 2019:

Destination: Lake Garda / Venice / Verona - Italy
Tour Dates: Saturday 18th – Tuesday 21st May 2019
Tour Length: 4 days - 3 nights
Tour Price: €540 per paying person

Price Includes:

- * GTI Representative at Dublin Airport to assist with check-in on your departure
- * Return Aer Lingus or Ryanair flights from Dublin to Milan (10kgs)
- * Executive coaching throughout Tour (within EU Drivers Regulations)
- * Return school to Dublin Airport private coach transfers
- * 3 nights in the Altomincio Family Park with breakfast & evening meals included
- * Tourist tax
- * Boat cruise on Lake Garda
- * Excursion to Malcesine
- * Visit to Verona Ampitheatre
- * Enjoy a ride on the Monte Baldo Cable Car
- * Excursion to Sirmione or to Garda Town
- * Guided Tour of Venice
- * Vaporetto ride
- * Full Day at Gardaland Theme Park
- * Guided Tour of Verona
- * Comprehensive Travel Insurance at Premier Plus level which means that Travel Disruption is included automatically with your tour so you're protected in the event of flight cancellations or delays - T&C apply
- * 24-hour emergency contact whilst abroad manned by our own GTI staff

Flight Details:

Dates	Route	Flight Number	Depart / Arrive
17 May 2019	Dublin / Milan Bergamo	FR9428	06:25 / 09:55
20 May 2019	Milan Bergamo / Dublin	FR4845	21:25 / 23:05

Please note: flight times are local and subject to change

Dates	Route	Flight Number	Depart / Arrive
17 May 2019	Dublin / Milan Linate	EI432	07:00 / 10:40
20 May 2019	Milan Malpensa / Dublin	EI437	22:30 / 23:59

Please note: flight times are local and subject to change

In order to book these flights, we need a note of the students' name as they appear on their passports.

Please note a copy of each student's passport will be required before travel. It must be valid for the duration of the trip.

Accommodation

We have held accommodation at the Altominico Family Park.

Students will be accommodated in triple/quad mobile home/chalet type accommodation

The final room list (i.e. who is sharing with whom) for the hotel is required 4 weeks before departure. We will organise this with the students before this date.

Please note that a tourist tax will apply. This is already included in the cost of the trip.

Students will have to pay €10 room deposit on arrival at the hotel. This will be returned to them providing there is no damage to the hotel rooms. *Not included in the tour price.*

Meals

The group will take their breakfasts and evening meals at the hotel. We will have one meal as a group in Venice (included in the tour price).

(Meals not included: Day 1 – Breakfast and lunch, Day 2 – Lunch, Day 4 – Lunch and evening meal)

Insurance

A list of all persons travelling and their dates of birth are required so that we can insure everyone travelling. We will use the names as submitted on the on-line payments.

If any person travelling has a pre-existing medical condition, then you **must declare** that condition to Health Check. Please contact Ma. Strachan closer to the time of travel who will give you full details on Health Check.

Payment Schedule

To secure a place on the trip a €250 deposit is required. The total non-refundable deposit amount due for each paying person is €250pp.

This has been split into two instalments of €150 (due by 5th November 2018) and €100 (due by 13th Dec 2018)

How to Book:

- * Please see the attached instructions on how to pay. PAYMENT IS MADE DIRECTLY TO GTI (Group International Travel)**
- * To confirm, a non-refundable deposit of €250 is required from each paying person travelling. We have an online payment system where parents/guardians can pay us directly.**
- * Final payment of full balance must be paid 10 weeks before departure**

Terms and Conditions:

- * GTI is fully licensed and bonded in accordance with the Commission of Aviation Regulation (TA0533)**
- * All deposits are non-refundable**
- * Payments can be accepted by cheque / bank draft, by bank transfer or via our website - details available on request**

Cancellation Fees

All cancellations must be advised to GTI in writing. The following cancellation fees apply:

Weeks Prior to Departure:	Amount Forfeited
More than 10 weeks:	Loss of deposits (full €250) plus any extras paid (tickets, flight supplements etc.)
10 - 8 weeks before travel:	50% (where Tour Price <€500, then loss of deposit plus any extras paid)
8 - 6 weeks before travel:	75%
6 weeks or less before travel:	100%

All cancellation charges apply to each person covered by a booking. Any insurance premium paid is non-refundable. If the cancellation fee is more than deposit paid, then you will be invoiced for these seats on final invoice.

Also please note that some of the excursions once booked and confirmed are non-refundable and non-changeable.

European Health Insurance Card /E 111 Forms

European Health cards should be carried at all times with students while abroad. Please ensure your son/daughter has their own European Health card before travel to ensure there is no problems should a medical emergency or illness occur while in Italy. Please see www.ehic.ie for more details. This is a requirement in order to travel with the group.

Visa

If there are any non-national students travelling, then it is important that you check out the visa requirements for Italy. **THIS IS THE STUDENT'S OWN RESPONSIBILITY.**

Information Meeting

We will hold a meeting for all students and parents before the trip to go through the final details and full itinerary. This will take place 3 – 4 weeks before the trip.

If you have any questions regarding the trip please do not hesitate to contact me on PStrachan.cni@lmetb.ie or 041 9813335.

Is mise le meas,

P Strachan
Italy Trip Group Leader



HOW TO MAKE A PAYMENT ONLINE FOR YOUR SCHOOL TOUR

Visit www.gti-ireland.com/payment

Select the **Private Groups / School Tours** option

You will be asked for the following information:

Booking Reference*	<input type="text"/>	Card Holder Name*	<input type="text"/>
School/Group Name*	<input type="text"/>	Card Holder Email*	<input type="text"/>
Departure Date* (e.g. 01/04/2016)	<input type="text"/>	Card Holder Contact Number*	<input type="text"/>
Destination*	<input type="text"/>	Amount(€)*	<input type="text"/>

(Please note: Passenger names must be as per passport for ticketing purposes to avoid any name change fees charged by the airline.)

Passenger Name*			
Title	First Name(s)*	Surname*	Date of Birth* (e.g. 01/04/2016)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Booking Reference: **19-COL021-02/Surname**
- Departure Date: **18/May/2019**
- Destination: **Lake Garda**
- Amount: Deposit: 250
(150 by 05 November 2018
100 by 13 December 2018) – both payment due on booking
Balance payment: 8th March 2019

Click **confirm**; you will be taken to a summary page to check the details you entered

If you are happy with the details, you can continue to the Realex page, a secure payment website to enter your card details & make payment

You will then receive a confirmation number on screen, followed by an email which you can show to your Group Leader as proof of payment